

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, January 21, 2020, at 6:32 p.m. in the Olean High School board room, located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by Frank Steffen, Jr., President, with a moment of personal reflection or a silent prayer. Kelly Keller led the Board of Education in the Pledge of Allegiance to the Flag. The public was invited to attend.

PRESENT:

Frank Steffen, Jr., President  
Mary Hirsch-Schena, Vice President  
Andrew Caya  
Janine Fodor  
Paul Hessney  
Ira Katzenstein  
Kelly Keller  
James Padlo

ABSENT:

John Bartimole (excused)

STAFF PRESENT:

Rick Moore, Superintendent of Schools  
Daniele Vecchio, Business Administrator  
Victoria L. Zaleski-Irizarry, District Clerk  
Aaron W. Wolfe, Director of Human Resources  
Jen Mahar, District Coordinator of State and Federal Aid Programs  
Jen Kless, Director of Curriculum and Instruction  
Cso Woodworth, Director of Technology  
Jerry Trietley, OIMS Principal (grades 6 & 7)  
Jeff Andreano, OHS Principal  
Mike Martel, OHS Assistant Principal  
Lauren Stuff, WW Principal  
Brian Crawford, EV Principal  
Rachael Schreiber, Teacher  
Sean Finch, Teacher  
English Teachers

OTHERS:

Elisamaria Martel  
Robert Dempsey  
Gage Gardner  
Quinn Forrest  
Dillan Leavitt  
Cole Anastasia  
Nick Fratercangelo  
Colin Greenstein  
Trevor Crolle  
Jakob Theodore

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Moved by M. Hirsch-Schena, seconded by J. Padlo, to approve the agenda as presented.

Agenda Approved

Ayes 8

Nays 0

Motion Carried

Public Comments Regarding Agenda Items:

None

Public Comments

Communications:

Communications

- a. OHS English Department - thank you to the board
- b. BOCES - Call for Nominations - BOCES Election

Commendations

Commendations:

- a. Presentation of retirement plaque to Julie Stavish, Keyboard Specialist
- b. Raina Barboza, a senior at Olean High School, has been named the NY 23rd Congressional District winner of the 2019 Congressional App Challenge. Barboza's winning app, called "SimplyUtility," is a basic utility app that contains a variety of tools such as a calculator, a translator, a sketchpad and a chatting feature
- c. Congratulations to high school teacher Ms. Rakus and the Olean High School Model United Nations team Alex Peterson, Mackenzie Windus, Nate Kwiatkowski, Jason Copella, Ruth Scordo, Aubrey Hulbert, Tanvi Patro, Braydon Mand, Grace Ventura, Yasmine Arabaty, Dylan DiRosa, Joe Magro, Kiran Khettry, Devin Kayes, Kaylynn Keesler, Raymond Lin, Andrew Sherburne, Marina Heister, Aiden Butler, Cait Butler, Yuki Wada and Lucas Sakala that competed against 18 other high schools from the Buffalo area and won four awards.

Committee Reports:

- a. Operations Committee meeting – January 6th – given by Ira Katzenstein
- b. Buildings and Grounds Committee meeting – January 14th – given by Jim Padlo
- c. Audit and Finance Committee meeting – January 16th – given by Andrew Caya

Committee Reports

Superintendent's Report:

- a. Capital Project forum – March 3<sup>rd</sup>; vote – March 10
- b. Giving tours to families that move to the district
- c. Regents week
- d. Working on next year's school calendar
- e. February 8<sup>th</sup> Winter Weekend

Superintendent's Report

Consent Agenda:

Consent Agenda

Moved by J. Padlo, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

The meeting minutes of the regular meeting held on December 17, 2019 and the special meetings held on December 17, 2019 and December 20, 2019.

That the Treasurer's Reports dated December 31, 2019, be accepted and placed on file.

That the Warrant Report for December 2019 be accepted and placed on file.

That the Internal Claims Auditor Exception Report for the period covering month ending December 31, 2019, be accepted and placed on file.

That the CPSE recommendations reviewed on January 21st be approved.

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2019-2020 CPSE

908003693	908003564	908003557	908003685	908003958
908003808	908003943			

2020-2021 CPSE

908003937	908003943			
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That the CSE recommendations reviewed on January 21st be approved.

2019-2020 CSE

908002265	908003703	908002681	908001597	908001520
908002034	908002894	908002030	092460006	900457252
900453160	092410011	900434139	908001998	908001998
908003110	908003893	900455907	900457322	082960007
900455881	083400004	908000958	908001610	908003973
092580003	908000573	900447895	100250007	900420459
908003203	908003945	908002849	908003246	908003966
900448343	900455827	908002940	900457861	908002875
100600000	082880012	900457841	908001479	908002450
900446854	908002134	900457921	908001087	900457542
908001604	900457919	908003981		

That the December 31, 2019 Intra-fund Transfer listing in the amount of \$320,911.00 be accepted/approved and placed on file.

That the attached list of Conditional and Non-Conditional Substitutes be appointed.

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, that Sean Finch who is certified in the Physical Education tenure area, be granted tenure effective April 7, 2020.

Sean Finch Granted Tenure

Ayes 8

Nays 0

Motion Carried

Moved by A. Caya, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, BE IT RESOLVED, to approve the following Five Star Bank credit card debt limit during the 2019-2020 school year, effective February 3, 2020.

Five Star Bank Card for Jenny Bilotta

NAME

Jenny Bilotta

INDIVIDUAL CREDIT LIMIT

\$8,000

Ayes 8

Nays 0

Motion Carried

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Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Jenny Bilotta as the Purchasing Agent, Pro-Tem Tax Collector and Deputy Treasurer effective February 3, 2020.

Ayes 8

Nays 0

Motion Carried

Jenny Bilotta  
Appointed  
Purchasing Agent,  
Pro-Tem Tax  
Collector, Deputy  
Treasurer

Moved by J. Fodor, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution:

Election Inspectors  
Appointed

RESOLUTION FOR APPOINTMENT OF ELECTION INSPECTORS ...

RESOLVED, that pursuant to the requirements of Section 2607 of the Education Law that the following named individuals be appointed as inspectors of election to serve in the following district polling places of the Olean City School District in connection with a Capital Project Vote to be held on the 10th day of March, 2020.

POLLING PLACE – OLEAN INTERMEDIATE MIDDLE SCHOOL

1. Todd Previglian, 1109 River Street, Olean, NY
2. Diann Snyder, 648 Grandview Avenue, Olean, NY

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the High School Ski Club's Over Night Field Trip to Smuggler's Notch Resort, Vermont from February 17, 2020, through February 19, 2020. Approval is granted with the understanding that all school rules and regulations will be followed. There is no cost to the school district. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

Ski Club's Over  
Night Trip Approved

Ayes 7

Nays 1  
P. Hessney

Motion Carried

Moved by J. Padlo, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Boys' Varsity Baseball Team's Over Night Field Trip to Myrtle Beach, SC from April 12, 2020, through April 16, 2020. Approval is granted with the understanding that all school rules and regulations will be followed. The cost to the school district will be \$1,000. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

Varsity Baseball  
Team's Over Night  
Trip Approved

Ayes 8

Nays 0

Motion Carried

Moved by A. Caya, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution:

Seritage KMT  
Finance, LLC Tax  
Settlement  
Approved

Re: Seritage KMT Finance, LLC v. City of Olean and Olean City School District

WHEREAS, Seritage KMT Finance, LLC ("Petitioner") is the owner of the former K-Mart property located at 2801 West State Street in the City of Olean; and

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WHEREAS, the Petitioner has filed a tax assessment proceeding seeking a reduction in the assessment of the parcel from \$4,500,000 to \$450,000, plus a tax refund with interest for the 2019-2020 tax year; and

WHEREAS, the property is approximately fifty percent vacant and the current leases have build out costs and concessions,

WHEREAS, a settlement has been proposed in which the assessment challenge for the 2019-2020 tax year will be discontinued and the assessment will be reduced from \$4,500,000 to \$3,150,000 beginning in the 2020-2021 tax year; and

WHEREAS, the City Assessor believes the assessment reduction is reasonable based upon the property being half vacant and the current property net income; and

WHEREAS, the Petitioner is waiving any tax refund and the proposed settlement will save the School District significant appraisal and legal costs and additional financial exposure if the case were to proceed to trial; and

WHEREAS, the Olean City School District's legal counsel recommends the approval of the proposed settlement; it is hereby

RESOLVED, that the proposed settlement reducing the assessment for the parcel of property located at 2801 West State Street in the City of Olean from \$4,500,000 to \$3,150,000 beginning in the 2020-2021 tax year is hereby approved.

Ayes 8

Nays 0

Motion Carried

Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution:

Re: Up State Tower Co. LLC v. City of Olean and Olean City School District

Up State Tower Co  
LLC Tax Settlement  
Approved

WHEREAS, Up State Tower Co. LLC ("Petitioner") is the owner of a cell tower located at 317 Front Street in the City of Olean; and

WHEREAS, the Petitioner has filed a tax assessment proceeding seeking a reduction in the assessment of the parcel from \$180,500 to \$136,798, plus a tax refund with interest for the 2019-2020 tax year; and

WHEREAS, the Petitioner is seeking an assessment reduction based upon the construction cost and net income of the cell tower,

WHEREAS, a settlement has been proposed in which the Petitioner would discontinue the 2019-2020 proceeding and the assessment will be reduced to \$145,000 for the 2020-2021 tax year; and

WHEREAS, the City Assessor believes the assessment reduction is reasonable based upon the property cost and net income; and

WHEREAS, the Petitioner is waiving any tax refund and the proposed settlement will save the School District significant appraisal and legal costs and additional financial exposure if the case were to proceed to trial; and

WHEREAS, the Olean City School District's legal counsel recommends the approval of the proposed settlement; it is hereby

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RESOLVED, that the proposed settlement discontinuing the 2019-2020 proceeding and reducing the assessment for the cell tower located at 317 Front Street in the City of Olean from \$180,500 to \$145,000 beginning in the 2020-2021 tax year is hereby approved.

Ayes 7

Nays 1  
I Katzenstein

Motion Carried

Moved by J. Fodor, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution:

Re: *Mazza Mechanical Services, Inc. v. City of Olean and Olean City School District*

Mazza Mechanical  
Services, Inc. Tax  
Settlement  
Approved

WHEREAS, Mazza Mechanical Services, Inc. ("Petitioner") is the owner of the four properties located at: 450 North Seventh Street; 430 North Seventh Street; 430 North Seventh Street; and 518 West State Street in the City of Olean; and

WHEREAS, the Petitioner has filed a tax assessment proceeding seeking reductions in the assessment of four parcels, plus tax refunds with interest for the 2017-2018 and 2019-2020 tax years; and

WHEREAS, the City Assessor believes one of the parcels is over-assessed; and

WHEREAS, a settlement has been proposed in which the assessment challenges for the 2017-2018 and 2019-2020 tax years will be discontinued and the assessment for the parcel at 430 North Seventh Street will be reduced from \$937,000 to \$778,392 beginning in the 2020-2021 tax year, and the assessments for the three remaining parcels will remain unchanged; and

WHEREAS, the City Assessor believes the assessment reduction is reasonable based upon sales of similar properties; and

WHEREAS, the Petitioner is waiving any tax refund and the proposed settlement will save the School District significant appraisal and legal costs and additional financial exposure if the cases were to proceed to trial; and

WHEREAS, the Olean City School District's legal counsel recommends the approval of the proposed settlement; it is hereby

RESOLVED, that the proposed settlement reducing the assessment for the parcel of property located at 430 North Seventh Street in the City of Olean from \$937,000 to \$778,392 beginning in the 2020-2021 tax year and the other three parcels remaining the same is hereby approved.

Ayes 8

Nays 0

Motion Carried

Moved by I. Katzenstein, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the contract with the Olean General Hospital for the period of July 1, 2019, through June 30, 2020, for occupational and physical therapy services.

Olean General  
Hospital Contracts  
Approved

2018-2019 Rate  
\$52.32 per hour for OT  
\$158.19 per evaluation

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\$69.75 per hour to attend  
CSE meetings

2019-2020 Rate  
\$53.37 per hour for OT  
\$161.35 per evaluation  
\$71.15 per hour to attend  
CPSE meetings

Ayes 6

Nays 2  
J. Fodor and P. Hessney

Motion Carried

Moved by J. Padlo, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the contract with the Olean General Hospital for the period of July 1, 2019, through June 30, 2020, for physical and occupational therapy services.

2018-2019 Rate  
\$69.75 per hour for PT  
\$116.72 per evaluation

2019-2020 Rate  
\$71.15 per hour for PT  
\$118.60 per evaluation

Ayes 6

Nays 2  
J. Fodor and P. Hessney

Motion Carried

Moved by I. Katzenstein, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the amended contract between the Olean City School District and Cattaraugus County Department of Community Services Board for the period of May 1, 2019, through December 31, 2019, for additional mental health clinician services.

5/1/19-12/31/19  
\$833.33 per month

Cattaraugus County  
Dept. of Community  
Services Board  
Amended Contract  
for Mental Health  
Clinician Services  
Approved

Ayes 8

Nays 0

Motion Carried

Moved by J. Padlo, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and Cattaraugus County for the period October 1, 2019, through September 30, 2020, to provide High School Equivalency Instruction Services and Math and Reading Tutorial Services.

<u>2018-2019 Rate</u>	<u>2019-2020 Rate</u>
\$40,260.00/yr	\$46,260.00/yr

Ayes 8

Nays 0

Motion Carried

Cattaraugus County  
Agreement for HS  
Equivalency  
Instruction, Math  
and Reading  
Tutorial Services  
Approved

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Moved by I. Katzenstein, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the "Memorandum of Understanding" between the Olean City School District and the Olean Family YMCA to administer an after-school program for participants at East View and Washington West schools for the 2019-2020 school year.

Olean Family  
YMCA MOU for  
After School  
Program Approved

2019-2020

\$480.00 per day

Ayes 8

Nays 0

Motion Carried

Moved by J. Fodor, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the BOCES Memorandum of Understanding for use of district facilities during an off-site evacuation.

BOCES Evacuation  
MOU Approved

Ayes 8

Nays 0

Motion Carried

Moved by A. Caya, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Christine Stetz as a school volunteer for the 2019-2020 school year.

School Volunteer  
Approved

Ayes 8

Nays 0

Motion Carried

Moved by A. Caya, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with deep regret, of Csobanka Woodworth, Director of Technology, effective August 1, 2020.

Retirement  
Resignation of  
Csobanka  
Woodworth  
Accepted with Deep  
Regret

Ayes 8

Nays 0

Motion Carried

Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Lisa Hopkins, Food Service Helper, retroactive to January 7, 2020.

Resignation of Lisa  
Hopkins, Accepted  
With Regret

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to permanently appoint Patricia Rickicki to the position of Keyboard Specialist (10-month, 5.75 hours per day) following successful completion of the Civil Service exam for a probationary period of sixty (60) days commencing (retroactive to) December 19, 2019, and ending February 16, 2020, at an hourly rate of \$23.02.

Patricia Rickicki  
Appointed to  
Permanent  
Keyboard Specialist  
Position

Ayes 8

Nays 0

Motion Carried

Moved by J. Padlo, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to permanently appoint Joan Haynes to the position of Keyboard Specialist (11-month, 5.75 hours per day) following successful completion of the Civil Service exam for a probationary period of sixty (60) days commencing (retroactive to) December 19, 2019, and ending February 16, 2020, at an hourly rate of \$14.24.

Joan Haynes  
Appointed to  
Permanent  
Keyboard Specialist  
Position

Ayes 8

Nays 0

Motion Carried



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Discussion Items:

- a. Policy #7440 – First Reading
- b. Board Retreat – the board decided to meeting on Tuesday, February 25<sup>th</sup> at 5:00 pm to create board and district goals

Discussion Items

Informational Items:

1. Operations Committee Meeting - Monday, February 3rd at noon
2. Safety Committee Meeting - Wednesday, February 5th at 3:30 pm
3. Technology Committee Meeting - Thursday, February 6th at 3:30 pm
4. Buildings and Grounds Committee Meeting - Tuesday, February 11th at 4:30 pm
5. School Health Team Committee Meeting - Thursday, February 13th at 3:30 pm
6. Audit and Finance Sub Committee Meeting - Thursday, February 13th at noon
7. Board Meeting - Tuesday, February 25th at 6:30 pm

Informational Items

Moved by M. Hirsch-Schena, seconded by A. Caya, to adjourn the meeting at 7:59 p.m.

Adjournment

Ayes   8  

Nays   0  

Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk

Dated: January 28, 2020

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Sib List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT
CERTIFIED SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER			
CERTIFIED SUBSTITUTE TEACHER	Charles, Collin	Social Studies	Yes
		Retroactive to 01/07/2020	
NON-CERTIFIED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	Golden-Arabaty, Deanna	Bachelor's	YES
SUBSTITUTE TEACHER	Marconi, Antonio	Bachelor's	Yes
SUBSTITUTE TEACHER	Yonker, Jacob	Bachelor's	Yes
SUBSTITUTE TEACHER AIDES			
SUBSTITUTE TEACHER AIDE	Brooks, Justine	n/a	no
SUBSTITUTE TEACHER AIDE	Caya, Karen	\$15.71/hour	yes
SUBSTITUTE TEACHER AIDE	Golden-Arabaty, Deanna	n/a	Yes







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